

Investment Election and Switch Request Form – Fund Level

A. EMPLOYERS PARTICULARS					
Fund Name					
Employer Name					
Signatory 1 Details		Signatory 2 Details			
Contact Number (Signatory 1)	()	Contact Number (Signatory 2)	()		
E-mail address					
B. ELECTION DETAILS					
Effective Date					
This is for future contributions (Cash flow). No backdating is allowed.					
Current Election			New Election		
1		%	1		%
2		%	2		%
3		%	3		%
4		%	4		%
5		%	5		%
6		%	6		%
C. ELECTION DETAILS					
This is for your existing fund balance. No backdating is allowed.					
Portfolio to switch from			Portfolio to switch to (total should always be 100%)		
1		%	1		
2		%	2		
3		%	3		
4		%	4		
5		%	5		
6		%	6		

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Employer Declaration:

1. GQM will implement an investment instruction when it has received a correctly completed application in the prescribed format.
2. We understand that should the form be incomplete or inaccurately completed, the instruction may not be actioned by GQM.
3. An investment instruction will be implemented within 5 working days of confirmation of receipt.
4. If we have not received a confirmation of receipt within 5 working days, We must make enquiries, as our request may not have been received and processed.
5. Queries regarding the progress of an investment selection instruction must be directed to GQM on 011 450-3066.
6. The fee for investment changes are determined by GQM as agreed by the fund/employer.
7. We confirm that we have received appropriate advice and we are making an informed decision.
8. We confirm that the above elections are in line with and allowed in terms of the Investment Policies Statement in place for the employer/fund.

Company Stamp

1st Trustee / Authorised Signatory

Date

2nd Trustee / Authorized Signatory

Date

Disclosure of information

GQM and the fund understand privacy and the confidentiality of personal information. If required, we may disclose your personal information to 3rd parties. These 3rd parties are insurance and service providers who are involved in the delivery of products or services to you. The same strict confidentiality standards are imposed on 3rd parties. Signing of this form confirms acknowledgement and consent to the above. We will treat personal information with caution and have security measures in place to protect it. The information provided will be used for intended purpose only. Such purposes include fund and related communications. We may also disclose your information:

- Where we have a duty or a right to disclose in terms of law or industry codes;
- Where we believe it is necessary to protect our rights.

Where the person signing this document is someone other than the person whose personal information is being supplied, such signatory confirms that the necessary consent has been obtained to supply personal information and that the information is true and correct.